

VERIFICATION CERTIFICATE

trustea Code for Sustainable Tea in India

Verification Certificate no: **TS-VC/I/189/18**

This verification certificate is issued based on the audit conducted in accordance with the trustea Code Version 2.0. INDOCERT herewith certifies that the entity mentioned below is found in compliance with the trustea code which covers social, agronomic, food safety, occupational health & safety and environmental criteria.

Name of the VC holding entity : ROSSELL TEA (DIVISION OF ROSSELL INDIA LIMITED)

Name of the site / sites verified: NAGRIJULI TEA ESTATE & STG

Address : NAGRIJULI T.E, NAGRIJULI PO, BAKSA DIST, ASSAM-781368

Total Own Grant Area (Ha) : 935.62



Production Area of estates (Ha):

Own Leaf Area : 604.62

Bought Leaf Area : 100.5

Total No. of verified STGs : 46

Source of Green Leaf	Name of Products	Mark	Estimated Production (Kg.)
Own Leaf	CTC TEA	NAGRIJULI	850000
	ORTHODOX TEA	NAGRIJULI	250000
	GREEN TEA	-	NA
Total			1100000
Bought Leaf	CTC TEA	NAGRIJULI	220000
	ORTHODOX TEA	-	NA
	GREEN TEA	-	NA
Total			220000
Grand Total (Own Leaf + Bought Leaf)			1320000

a) Date of Audit	11/11/2018 & 14/11/2018	
b) Date of Issue of VC*	29/12/2018	*Internal Audit is due in the 11th month from the date of issue. Please see conditions on the reverse page
c) VC valid up to **	28/12/2020	** Renewal audit is due in the 23rd month from the date of issue. Please see conditions on the reverse page
d) Date of First issue of VC	29/12/2018	  SAJITHA MP CERTIFICATION COORDINATOR
e) Date of revision	NA	
Place	Aluva	

NB: Approved growers list Attached

INDOCERT is accredited by trustea. This VC remains the property of INDOCERT and can be withdrawn in case of terminations as mentioned in the contract or in case of changes or deviations of the above-mentioned data. The licensee is obliged to inform INDOCERT immediately of any changes in the above-mentioned data. Only an original and signed certificate is valid.

PTO

This VC is valid for two years from the date of issue. Failing to fulfill the following conditions will lead to either suspension or cancellation of the certificate:

1. Internal Audit

1. An Internal Audit must be carried out at least four weeks before the expiry of twelve months from the date of issue of the verification certificate. It will be carried out as a self-assessment under the responsibility of the verified organization. The self-assessment shall be against the complete checklist which shall be provided by the certification body.
2. The organization shall notify the Certification Body(CB), copying the trustee secretariat, of the planned internal audit date and audit plan at least one week before the starting the audit.
3. Once the audit is completed, the Internal Audit Report (IAR) must be submitted to the CB, copying the trustee secretariat, within two months.
4. The CB on receiving the IAR shall review the same and inform the organization as to the acceptance or otherwise of the report and the Secretariat shall be kept informed to that effect.
5. In the event of IAR being found to be not acceptable, (not reaching the minimum score required for the given year) the CB shall advise the organization to carry out the required corrective actions and submit the report within the specified time period, which shall not exceed 90 (ninety) days.
6. The verification certificate shall be withdrawn by the CB if the organization fails to carry out internal audit within due time and forward the IAR to the CB within two months, or, if the internal audit is delayed more than 120 days from the due date.
7. Internal Audits must be carried out by qualified internal auditors or sub-contracted to an external certification body, different from the certification body responsible for the external verification audits.
8. Internal auditors shall have at least the following qualifications:
 - i. Five years of experience in the tea industry; plus
 - ii. At least one of the following:
 - a. Three years of experience in a quality control role in food or agriculture; or
 - b. Having attended trustee internal auditor training.

2. Renewal Audit

1. The CB shall send a renewal notice to the verified organization at least four months prior to certificate expiration.
2. The Verified Organization should apply for renewal of verification at least three months before expiry of the verification.
3. The CB then carries out a full External Verification Audit, ideally at least four weeks before expiry of the old verification certificate.
4. When the performance of the verified organization does not meet the verification requirements, the CB shall not issue a new verification certificate to the Organization.
5. The new verification certificate shall be effective from the date of the expiry of the old certificate provided the verification audit has taken place four weeks prior to expiry of the old VC.
6. In the event of the Renewal Audit taking place less than the prescribed period of 4 weeks prior to expiry of old VC, the intervening period gap between the expiry date of the old certificate and the start date of the new one, shall be treated as period of non-verification. During this period, the verified unit shall not claim verification or use the trustee logo, trademark, verification certificate, or any other type of document that has any relation to trustee verification or make any explicit or implicit reference that suggest it is trustee verified.

3. System Assurance Audits (SAA)

1. The trustee Secretariat and/or the CB may at any time carry out SAA, during the validity period of the verification certificate without any advance notice.
2. SAA may also be carried out based on complaints to the trustee Secretariat or CB about the certificate holder by relevant stakeholders.
3. Non-conformities noticed during SAA will be treated like non-conformities found in regular audits and the same processes, time lines and consequences will apply for non-conformities as found in regular audit.
4. Major NCs noticed during SAA are to be closed within 90 days from the date of audit. During this period, the VC will remain suspended. Failure to close the NCs within 90 days will lead to cancellation of the VC for one year.
5. If any NC s relating to Zero Tolerance code criteria points are noticed during the SAA, the VC shall stand cancelled forthwith for one year. The Zero Tolerance code criteria points are: 2.3, 6.2,8.9,9.4,9.5,9.18,10.2

4. Credibility concerns raised on an entity externally or internally

Where a trustee verified organization concurrently holds a certificate of RA or any other standard, and is suspended or decertified based on NC/NCs that are applicable to both RA & trustee (common for both), the CB would be directed to cancel the trustee VC forthwith.

5. Extension of Scope under an Existing Verification Certificate

A verified organization needs to get the existing VC revised through the CB as and when there is either increase in the production area by 10% or if the number of small tea growers exceed 10% above the number verified during the first verification audit.